

## POSITION ANNOUNCEMENT

### ASSISTANT FEDERAL DEFENDER South Bend Division

#### NORTHERN DISTRICT OF INDIANA FEDERAL COMMUNITY DEFENDERS, INC.

The NORTHERN DISTRICT OF INDIANA FEDERAL COMMUNITY DEFENDERS, INC. [hereinafter: "NDIFCD"], a non-profit, private corporation funded by the Administrative Office of the U.S. Courts, is accepting applications for the position of assistant federal defender in the **South Bend Division** of the United States District Court for the Northern District of Indiana. The NDIFCD provides, under authority of the Criminal Justice Act, 18 U.S.C. § 3006A, defense services to individuals charged with federal criminal cases and related matters who are financially unable to retain counsel.

**Requirements.** An assistant federal defender in the NDIFCD must be: (1) a graduate of an accredited law school and admitted to practice in good standing before the highest court of a state; (2) licensed to practice in the United States District Court for the Northern District of Indiana. Appointment may also be subject to a satisfactory background investigation to include interviews with former employers and professional contacts and a criminal history check consistent with employment laws. In the letter of interest, the applicant should disclose if he or she has been reprimanded (publicly or privately) or suspended from the practice of law by any jurisdiction.

**Duties.** The assistant federal defender will represent clients charged with federal criminal offenses and ancillary matters in the district court. Although some remote work is permitted, the successful applicant should expect to be physically present in the South Bend office at least three times per week or more depending upon scheduled court appearances. The position will on occasion require travel for investigation, litigation, and training. An assistant federal defender may not engage in the private practice of law while employed with the NDIFCD.

**Selection Criteria.** The successful applicant will have an established capacity and clearly demonstrated aptitude for excellence in criminal defense practice, a commitment to the representation of indigent accused persons, and a reputation for personal integrity. **The successful applicant should have significant trial experience in either state, federal or military courts and the ability to handle a robust caseload. At a minimum, the successful applicant should have tried at least 5 criminal jury trials.**

**Salary.** The salary of an assistant federal defender will be based on qualifications and experience.

**How to Apply.** Interested and qualified attorneys may apply by e-mailing a letter of interest and resume (outlining trial experience) to: [Sherrie\\_Horan@fd.org](mailto:Sherrie_Horan@fd.org). The letter of interest should be addressed to the following: Jerome T. Flynn, Executive Director, Northern District of Indiana Federal Community Defenders, Inc., 2929 Carlson Drive, Suite 101, Hammond, Indiana 46323. Position announced April 16, 2024; applications accepted until **May 7, 2024**.

**THE NDIFCD IS AN EQUAL OPPORTUNITY EMPLOYER**